C.C. English (LL)

Semester III

Course: English C.C. Paper III (L.L.)

Title of the Course**: Using English Effectively**

Subject Code No.: **355301**

Paper	L	Cr	P / T	D	TP	TW	T
Using English Effectively	3	4	1*	2.30	75	25	100

*Tutorial batches of 25 students each.

Objectives:

I) To initiate understanding and response to simple texts and narratives.
II) To develop the ability to answer various types of questions based on texts and narratives both orally as well as in writing.
III) To encourage to speak simple English fluently in day to day conversation.
IV) To enable to write informal letters, invitations, apologies, requests, intimations and appeals etc.

Learning Outcomes:

Learners will be able:

I) To read, comprehend and answer simple questions on texts and narratives.
II) To speak fluently in English viz. to greet people, start or end a conversation in polite manner, to give directions etc.
III) To write informal letters, invitations, apologies, requests, intimations and appeals etc.

Credits: 04

Teaching hours: 50

Marks: 100

Unit	Topic and Details	No. of Lectures/ Tutorial* assigned	Weightage in %
1	**Reading Comprehension** 1.'The First Party' by Attia Hosain 2. 'Summer Vacation' by Kamala Das From' The Inner Courtyard' (stories by Indian Women) Edited by Lakshmi Holmstrom published by Rupa & Company, New Delhi, 2002	20	35%
2	**Speaking skills** • Greetings. • Introducing self and others. • Starting and ending a conversation. • Inviting and accepting invitations • Thanking and apologising	08*	15%
3	**Listening Skills** • Listening comprehension exercises based on prescribed text (Unit 1, audio and video sources)	07*	10%
4	**Writing Skills** • Language exercises in vocabulary and revising prepositions and tenses • Subject agreement and paragraph writing • Informal letters, invitations, apologies, requests, intimations and appeals etc. • Guided answers to questions based on seen and unseen texts.	25	40%

Evaluation Scheme:-

Internal Examination: **25 Marks**

1. Speaking skills : 15Marks
2. Listening comprehension : 10 Marks

(Do as directed, Vocabulary and Grammar)

External Examination: **75 Marks**

1. Unseen Comprehension : 15 Marks

   (Only contextualised grammar questions will be asked and Short answer question, Jumbled sentences, Match the column, Vocabulary etc.)

2. Passage from the prescribed texts with objective or short answer questions : 15 Marks
3. Language in Use : 15 Marks

   (Do as directed; Fill in the blanks, Correct the following, Multiple Choice, and Sentence Construction)

4. a) Guided paragraph writing : 08 Marks

   b) Organising a paragraph from jumbled sentences : 07Marks

5. Two informal letters (invitations, apologies, requests, intimations and appeals etc)

   : 15 Marks

Recommended:

1. Organised writing, V. Saraswati, Orient Longman.
2. Strengthen your English, V.R. Narayanswami, Orient Longman
3. Ball, F. 1997. The Development of Reading skills, Oxford: Basicl Blackwell
4. Bygate, M. 1987. Speaking. OUP
5. Krishnaswamy, N. and Sriraman, T. Teaching spoken English and Communication skills. Madras: T. R Publications
6. Gangal J K.*A Practical Course In Effective English Speaking.* PHI Learning Private Limited. 2012.